

Request for Cable Location

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|-----------------------------------------------|----------------------------------|
| Name of Requester | Phone |
| Full Name of Person or Company to be Invoiced | Email |
| Full Postal Address for Invoice to be sent | Send Invoice by email – Yes / No |
| | Order # |

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Location of Work (attach sketch with return email if necessary) |
| Location required by: (date/time) |
| <p>Note: please allow at least <i>TWO</i> full business days notice.</p> <p>Do you wish to be met on site? If yes, please give contact details</p> |

I have read and understood the Notes and Safety Information and agree to accept full responsibility for any damage caused to the cable/electrical systems as a result of or by the work being undertaken. I also agree to pay the costs associated with this cable location.

| | |
|--------|------|
| Signed | Date |
|--------|------|

for Marlborough Lines Use

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|---------------------|-----------------------|
| Plan Numbers issued | Cable Located on site |
| Notes | |

Contact Details

Please email to cablelocation@mll.co.nz, or leave at Marlborough Lines Taylor Pass office. For urgent cable location requirements phone 03 577 7007.

Notes and Safety Information

*While every attempt is made to ensure the accuracy of the information supplied, nevertheless **responsibility for work carried out rests with the person undertaking work.** You will have to pay the cost of any damage you cause. A comprehensive guide to safety is available from the Department of Labour and it is recommended that you read this and apply it whenever you are working near electrical cables.*

Some of the key points to remember are:

- 1) Any plans supplied may not necessarily detail all of the electrical cables or their precise locations. **These plans are only valid for two weeks from issue. The landmarks and/or ground levels may have changed and depths of cables should be considered a rough guide** only. Use common sense and care when working near cables.
- 2) The cable marking service uses cable locators to identify the location of the cable. Where there are multiple cables/and or other services **this can produce discrepancies** in marking the cable.
- 3) Any cables either identified on the drawings or from the cable locator should have their **precise location confirmed by hand** (using shovels and spades carefully) prior to using any mechanical diggers, machinery or power tools in their vicinity. Some cables will have warning strips and/or mechanical protection, others will have none.
- 4) Under no circumstances use mechanical diggers, machinery or power tools **within 0.5m** from a cable.
- 5) Never use exposed cables as handholds or footholds.
- 6) Don't build existing cables into manholes, structures, or concrete.
- 7) If you think you have **damaged a cable, clear everyone away** from the site then contact us, it is always safer, cheaper and easier to repair it immediately.
- 8) The paint used to mark cable locations is water based and will quickly fade.
- 9) Water pipes and other services may confuse the cable locator device and they can look like electrical cables. Exercise caution if any doubt exists.
- 10) Earth wires, which will usually be bare conductor, may be buried with electrical cables. These should always be treated as alive and as a hazard to safety. Contact us immediately if you damage any cabling, including bare wires.
- 11) Please sign and return this form at least **two** full business days before you require the cable to be located. Where less notice than this is supplied, Marlborough Lines will charge you additional costs to undertake the cable location. Above all remember that **we are available to assist you** and that if you have any questions or concerns or don't understand any of these notes please contact us.
- 12) If a cable is found to be less than 600mm deep or in a different location to that on plan, please contact Marlborough Lines to have the correct location noted and/or depth fixed, before the excavation is backfilled.
- 13) Existing cables shall not be left unsupported during excavation as damage may occur.
- 14) If digging near power poles please consult the New Zealand Electrical Code of Practice which details the minimum safe distances for excavation and construction near pole.
- 15) Mobile plant must not be operated within 4 meters of power lines.